Carbon Reduction Plan

Supplier name: Medhurst Communications Limited

Publication date: 29/10/2026

Commitment to achieving Net Zero

Medhurst Communications Limited is committed to achieving Net Zero emissions by 2050.

Baseline emissions footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline year: 1 November 2021 to 31 October 2022

Additional details relating to the baseline emissions calculations:

This was the first year we assessed our carbon footprint, and we use it as the benchmark against which we compare future assessments. We used a professional carbon footprint organisation to help us create the baseline. The calculation uses the 2022 emission factors developed by the Department for Environment, Food and Rural Affairs (DEFRA) and the Department for Business, Energy and Industrial Strategy (BEIS) for reporting emissions.

In the baseline assessment, Medhurst Communications Limited captured emissions for company-owned vehicles (cars and vans), office energy (natural gas and electricity consumption), purchased goods and services (paper and water), purchased capital goods (computing equipment), fuel and energy-related activities including well-to-tank and electricity transmission and distribution, waste generated in operations, business travel and employee commuting.

Emissions from inbound and outbound freight logistics (Scope 3.4 Upstream transportation and distribution and Scope 3.9 Downstream transportation and distribution) were considered outside Medhurst Communications Limited's operations, as we have no operational or financial control over the logistics and delivery of products from suppliers or to customers.

Baseline year emissions (market-based):

Emissions	Sources included	Total (tCO2e)
Scope 1	On-site fuel use (natural gas); company-owned vehicles (cars and vans)	38.94
Scope 2	On-site consumption of purchased electricity	5.39
Scope 3 (included sources)	Scope 3.1 Purchased goods and services (partial); Scope 3.2 Capital goods (partial); Scope 3.3 Fuel and energy-related activities (not included in Scope 1 or Scope 2); Scope 3.5 Waste generated in operations; Scope 3.6 Business travel; Scope 3.7 Employee commuting. Scope 3.4 Upstream and 3.9 Downstream transportation and distribution: not included (see note above).	134.36
Total emissions		**178.69**

Current emissions reporting

Reporting year: 1 November 2024 to 31 October 2025

The scope of our carbon reporting increased significantly in 2023/24 to include all purchased goods and services (spend-based) and capital goods (spend-based), and this has continued into 2024/25. The emissions associated with these two additional categories in 2024/25 were 3,717.88 tCO2e. They have been excluded from the figures below so that the reporting year is measured on the same basis as the baseline.

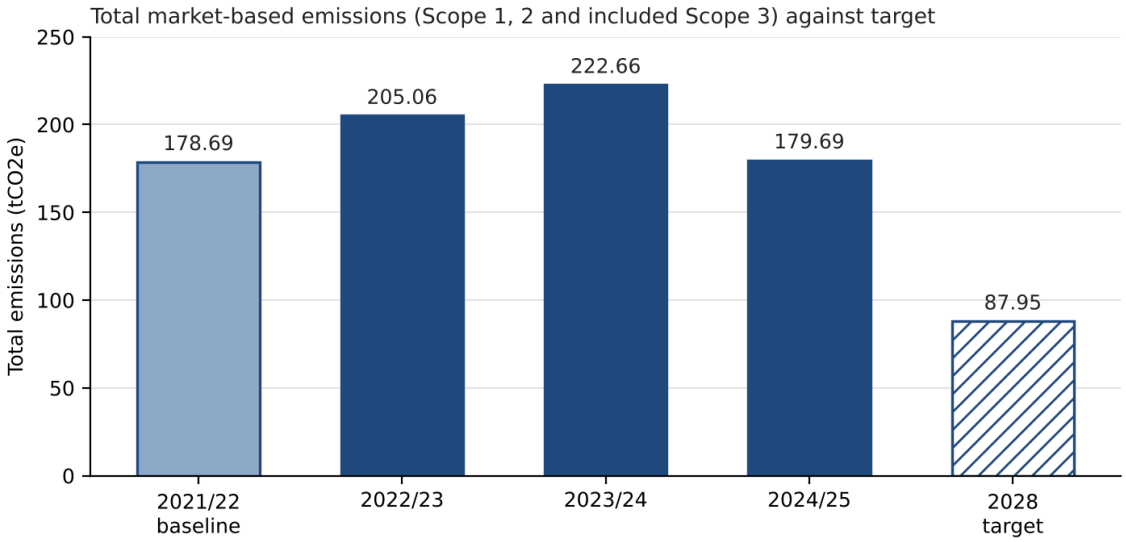
Emissions	Sources included	Total (tCO2e)
Scope 1	On-site fuel use (natural gas); company-owned vehicles (cars and vans)	24.16
Scope 2 (market-based)	On-site consumption of purchased electricity	12.08
Scope 3 (included sources)	Scope 3.1 Purchased goods and services (partial); Scope 3.2 Capital goods (partial); Scope 3.3 Fuel and energy-related activities (not included in Scope 1 or Scope 2); Scope 3.5 Waste generated in operations; Scope 3.6 Business travel; Scope 3.7 Employee commuting. Scope 3.4 Upstream and 3.9 Downstream transportation and distribution: not included (see note above).	143.45
Total emissions		**179.69**

Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to 87.95 tCO2e by 2028. This is a reduction of 50.8% against the 2021/22 baseline.

Progress against these targets can be seen in the graph below:



Carbon reduction projects

Completed carbon reduction initiatives

The following environmental management measures and projects have been completed or implemented since the 2021/22 baseline. Total emissions in 2024/25 were 0.56% higher than in 2021/22, so no absolute reduction against the baseline is claimed for this period. Over the same period, emissions intensity has reduced by 29% per employee and by 2% per £M turnover. The measures below will be in effect when performing the contract.

- ISO 14001 certified environmental management system (in place at baseline).
- Solar panels installed at our head office (in place at baseline).
- LED lighting adopted across our offices (in place at baseline).
- Electric car salary sacrifice scheme launched to encourage staff to move to electric vehicles for business and personal journeys.
- Increased number of electric vehicles in the company fleet.

- Electricity supply switched to a 100% renewable tariff during the 2024/25 reporting period.

Future carbon reduction initiatives

In the future we hope to implement further measures such as:

- A salary sacrifice scheme through which employees can buy bicycles and e-bikes.
- Installing additional EV charging points at our offices to support staff switching to low-carbon electric vehicles.
- Switching our gas supply to a company that uses renewable energy sources. The current contract runs until 31 March 2027, and we plan to switch from 1 April 2027.
- Offsetting the calculated footprint by supporting climate change solutions, with the aim of becoming a carbon neutral organisation.

Declaration and sign off

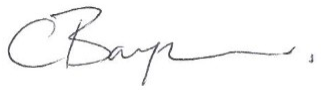
This Carbon Reduction Plan has been completed in accordance with PPN 006 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard[1] and uses the appropriate Government emission conversion factors for greenhouse gas company reporting[2].

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard[3].

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:



Name: Charlie Baynes

Job title: Managing Director

Date of board approval: 29/10/2026

Date signed: 29/10/2026

[1]https://ghgprotocol.org/corporate-standard

[2]https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting

[3]https://ghgprotocol.org/standards/scope-3-standard